

UNPACKING INSTRUCTIONS

Step 1: Cut all straps located at both front and back of package.

Step 2: Cut front panel of box along left and right edges with utility knife. Caution should be used when cutting.

Step 3: Open top 4 panels of box.

Step 4: Fold front panel down to bottom of the box without tearing any pieces off. You will need to use the front panel in step 6.

Step 5: Unlock the 2 visible castors located at the bottom of the sink by flipping the lock up on the caster.

Step 6: Roll your sink out of the box using front panel as a ramp.

Warning: Do not attempt to lift the unit off skid or use a forklift. Doing this may cause damage to valves underneath unit. If sink has been unpacked during winter, it must climatize to room temperature for 24 hours before usage. When the portable sink is not being used, it must be stored at room temperature or properly winterized. Storing the unit in cold temperatures without proper winterization will cause any water to freeze in the lines, water heater and pump. This will cause damage and will void all applicable warranty. See Winterization Instructions for more details.

START UP INSTRUCTIONS

Step 1: Ensure both freshwater and wastewater drainage valves (located on the bottom left side of the units) are in the closed position.

Step 2: Turn the water heater off by turning the temperature dial counterclockwise to the lowest temperature setting. **Warning:** Always disconnect unit from supply circuit before opening door. Never connect water heater to power source unless the hot water tank is full of water.

Step 3: Ensure both the heater and pump are securely plugged into the outlet inside the cabinet.

Step 4: Turn on both the hot and cold taps to release air through the lines.

Step 5: Using either the side filling point (Fill location 1) or by removing the hose on the lid (Fill location 2), fill the freshwater tank.

Step 6: Plug the sink into a dedicated electrical outlet. The pump will turn on and water will start to pass through the pump and into the heater. This will allow the heater to fill up with water. Note that when the water pressure reaches the faucet, it may create a sputtering noise. This is normal as air is being pushed from the water lines.

Step 7: When a steady stream of water passes through the faucet and the air bubbles are no longer present, turn the taps off.

Step 8: Turn the heater temperature up to your preferred setting. The heater will take approximately 10 minutes to produce hot water.

Step 9: Once the wastewater tank is full, drain it by opening the wastewater drainage valve on the bottom of the sink. If drainage access is unavailable, an optional wastewater Drainage Pump is available through Ancaster Food Equipment. See Optional Water Drainage Pump Instructions for more information.

DIRECT WASTEWATER HOOKUP TO DRAIN

If a sanitary drain is located on the ground near the portable sink, the sink's wastewater can be routed directly to the drain to avoid manual draining of the water tank. This can be done by following these steps:

Step 1: At a local hardware store, obtain a vinyl hose that is long enough to reach the sanitary drain. Note: This hose must have an inside diameter of $\frac{3}{4}$ " to connect properly.

Step 2: Once the vinyl hose has been purchased, connect the hose to the wastewater drainage valve located on the left side, underneath the portable sink unit.

Step 3: The opposite end of the hose should be secured and should run towards the drain.

Step 4: Turn the wastewater drainage valve to the open position and leave it open. As water enters the wastewater tank, it will immediately drain through the hose, towards the designated area.

OPTIONAL WATER DRAINAGE PUMP INSTRUCTIONS

No space to drain the sink's wastewater tank? No worries! Ancaster Food Equipment's Water Drainage Pump sucks all the water flowing from the wastewater drainage valve and pumps it through a clear PVC tube *allowing users to drain the water wherever is most accessible to them*. The water drainage pump is sold separately and is available through Ancaster Food Equipment for \$199.00. This is especially useful if the desired drain location is elevated above ground level.

Step 1: Hook the end of the wired PVC pipe from the pump to the wastewater valve.

Step 2: Place the clear PVC tube in the desired spot to drain before you plug in the pump.

Step 3: After adhering the suction cup to the sink or drainage area, it should hold the clear PVC pipe securely in place.

Step 4: Open wastewater valve.

Step 5: Plug pump in and observe first-hand the water flow through the clear PVC pipe into the desired location.

Warning: Ensure pump is unplugged when the wastewater container is empty so the pump does not run dry. Running the water pump dry will result in damaging the water pump and will void any warranty.

DIRECT FRESHWATER HOOKUP TO CITY LINE

Each portable sink includes a garden hose adapter attached to the paper towel dispenser. This adapter allows the user to bypass filling the freshwater tank, providing a constant freshwater connection from the city line. This can be done by following these steps:

Step 1: Ensure the portable sink is not connected to power source. Unplug the water pump's power cord from the GFCI receptacle inside the unit.

Step 2: Locate the stainless-steel flex hose attached to the water heater. Note: The flex hose should have been sticking out of the cabinet on the right side of the unit when delivered.

Step 3: Attach the ¾" garden hose adapter to the end of the flex hose. Ensure the rubber gasket ring provided is inserted at the connection.

Step 4: Repeating step 3, connect the opposite end of the adapter to the garden hose. Ensure the rubber gasket ring provided is inserted to this connection as well.

Step 5: Open both taps allowing water to flow freely out. Turn the garden hose water line on. Only cold water will come out. For hot water tank usage, plug the portable sink into a power source.

OPTIONAL WINTERIZATION INSTRUCTIONS

In order to keep a portable sink in working condition, it must be winterized. This should be done at the end of summer, or early autumn to prepare for winter. Storing the unit in cold temperatures without proper winterization will cause any water in the lines, water heater and/or pump to freeze. This will cause damage and will void any applicable warranty. Prior to winterizing a sink, users will need to purchase both a winterization kit sold through Ancaster Food Equipment for \$99.00, *and* an air compressor which can be found at a local hardware store. Both are necessary to move forward with the next steps and neither are included with purchase of the sink.

Step 1: Unplug the sink and open both taps.

Step 2: Untwist the ¾" steel braided hose from the freshwater tank, ensuring not to lose the gasket. This braided hose can be found in the winterization kit.

Step 3: Screw the ¾" steel braided hose with the gasket onto the winterization tube, also found in the winterization kit.

Step 4: Plug the ¼" air adapter into an air compressor. Once plugged in, compressed air will blow water directly out of the heater, pump and lines. As the tank begins to empty, the water will begin to spit out of the hose and into the desired landing location. This is normal and should be no cause for concern.

Warning: It is crucial that the compressor air pressure must not exceed 40 PSI.

OPTIONAL FOOT PEDAL SETUP & OPERATION

Each portable sink has the option to operate with a foot pedal to allow the user to leave the taps open in order to avoid touching the faucet handles, and control water flow using just the pedal. This foot pedal should be ordered and/or purchased separately through Ancaster Food Equipment.

Note: This option is not for use when connected directly to a garden hose line.

Step 1: Follow steps 1 through 9 of provided Start-Up Instructions.

Step 2: Unplug the sink.

Step 3: Place the foot pedal on the ground near the sink, feeding the attached power cord into the cabinet through the hole in the bottom of the sink.

Step 4: Unplug the pump's power cord from the GFCI receptacle inside the sink cabinet, and plug it into the foot pedal outlet.

Step 5: Plug the foot pedal into the GFCI receptacle. This is where the pump was *originally* plugged into.

Step 6: Plug the sink back in.

Step 7: Turn taps on and to desired temperature, depressing the pedal by foot to operate water flow.

SPECIAL INSTRUCTIONS

When the faucets are turned off, the water pump will automatically shut off and turn back on when re-opened, unless there are air bubbles in the water line. To correct this, simply run more water until the air bubbles are no longer visible, double-checking that there are no kinks in the water lines.

When the freshwater tank is empty, the water pump will draw air bubbles into the system, and the freshwater tank must be refilled. To do this, disconnect the wastewater pump's power cord from the GFCI electrical outlet located inside the unit. Only then should the user refill the freshwater tank.

Do not let the water pump run without water in the freshwater tank. Running the water pump dry will result in damaging the water pump and will void any warranty.

When refilling the freshwater tank, it is recommended that the wastewater tank is emptied at the same time. The wastewater drainage valve is located just under the unit on the left side. Dispose of the waste water in a sanitary drain.

No power? Use the reset button located on the GFCI electrical outlet located in the cabinet. It is important that the receptacle is tested monthly.